



954-776-0080  
www.psiprinting.com

**Outside Back Panel**  
**(Mailing Panel)**  
12.75" wide

**Mailing Panel**  
If this piece is a mailer, mailing info, address, indicia etc must be on this panel, rightside-up with the arrow.

## 25.5x11 Half/Half Fold Brochure

folds to 12.75x5.5

Place this template in a separate layer in your layout program and delete or turn off before sending/exporting your file.

To use this template for the inside of your print project, flip it horizontally.

**Inside Panel**  
12.75" Wide

**Outside Front Panel**  
12.75" wide

**Copy margins**  
We recommend keeping copy 1/8" in from fold lines in most cases.

**Trim**  
Edge of page.

**Bleed**  
For borderless edges, extend images, photos and/or solid background colors 1/8" beyond the edge of the page. This area (yellow) will be trimmed during the finishing process. It should not contain any information you intend to be seen or read.

**Margin**  
For best results keep text and images that must be seen and read at least 1/8" from edge of page.

