



954-776-0080
www.psiprinting.com

25.5x11 Half/Half Fold Newsletter

folds to 12.75x5.5

Place this template in a separate layer
in your layout program and delete or turn off
before sending/exporting your file.

To use this template for the inside
of your print project, flip it horizontally.

Outside Back Panel
(Mailing Panel)
12.75" wide

Inside Panel
12.75" Wide

Outside Front Panel
12.75" wide

Inside Panel
12.75" Wide

Mailing Panel
If this piece is a mailer, mailing info, address, indicia etc
must be on this panel, rightside-up with the arrow.

Bleed
For borderless edges, extend images, photos and/or
solid background colors 1/8" beyond the edge of the
page. This area (yellow) will be trimmed during the
finishing process. It should not contain any information
you intend to be seen or read.

Margin
For best results keep text and images that must be seen
and read at least 1/8" from edge of page.

Copy margins
We recommend keeping copy 1/8" in from fold lines in
most cases.

Trim
Edge of page.

