



954-776-0080  
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# 14x8.5 HalfTriFold Newsletter

folds to 7x8.5 then 7x2.875

Place this template in a separate layer  
in your layout program and delete or turn off  
before sending/exporting your file.

To use this template for the inside  
of your print project, flip it horizontally.

**Margin** →  
For best results keep text and images that must be seen  
and read at least 1/8" from edge of page.

**Back Panel**

**Front Panel**

**Copy margins**

We recommend keeping copy 1/8" in from fold lines in most cases.

**Bleed**

For borderless edges, extend images, photos and/or solid background colors 1/8" beyond the edge of the page. This area (yellow) will be trimmed during the finishing process. It should not contain any information you intend to be seen or read.

**Trim**

Edge of page.

fold

fold

fold